

## Your ISO certification procedure

Text M. Beljean



Contract between you and us

Based on the confidentially obtained information you will receive a tailer-made and clearly arranged offer.

2. Control of the management manual

Some ISO standards require a management manual (handbook). Should be some measures necessary after reviewing the manual, you will be informed immediately.

3. Stage-1-audit

We make an appointment for the date of the Stage-1-audit with you.

This is for your company/organization the test of readiness for certification. If the result is positive, the next step follows.

By corrections you have up to three months' time to do them.

4. Certification audit

Typically, four weeks after the Stage-1-audit is the certification audit in your company/organization. About this will be written an audit report. If the auditor's recommendation is positive, an internal review is carried out including the certification decision.

## **QS** ZÜRICH AG

Your partner in certification

5. Certificate issuance

Upon your request, the certificate will be hand over to you in personally.

Benefit from our experience right from the start!

Please contact us, we look forward to assisting you.

**QS** ZÜRICH AG

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8050 Zürich
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Basel Erlenstrasse 31 4106 Therwil +41 61 722 04 24 Each year
 surveillance audit
 (second and third year)

The certificate is valid three years, if every year is a surveillance audit will be performed.

7. Recertification

Shortly before the certificate expires, a comprehensive renewal audit will be carried out and after that a new certificate will be issued.



